Outlook stillingar fyrir Zimbra pósthólf
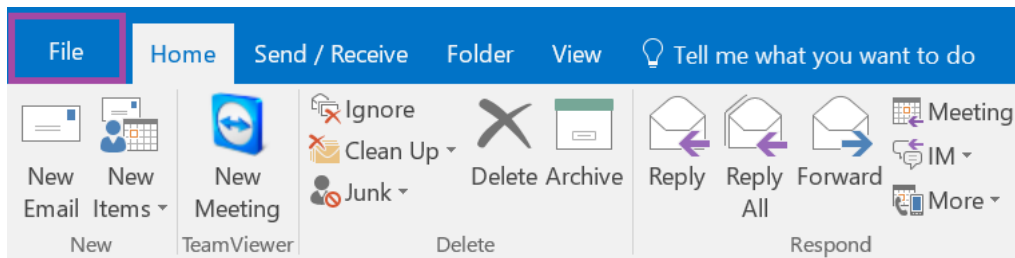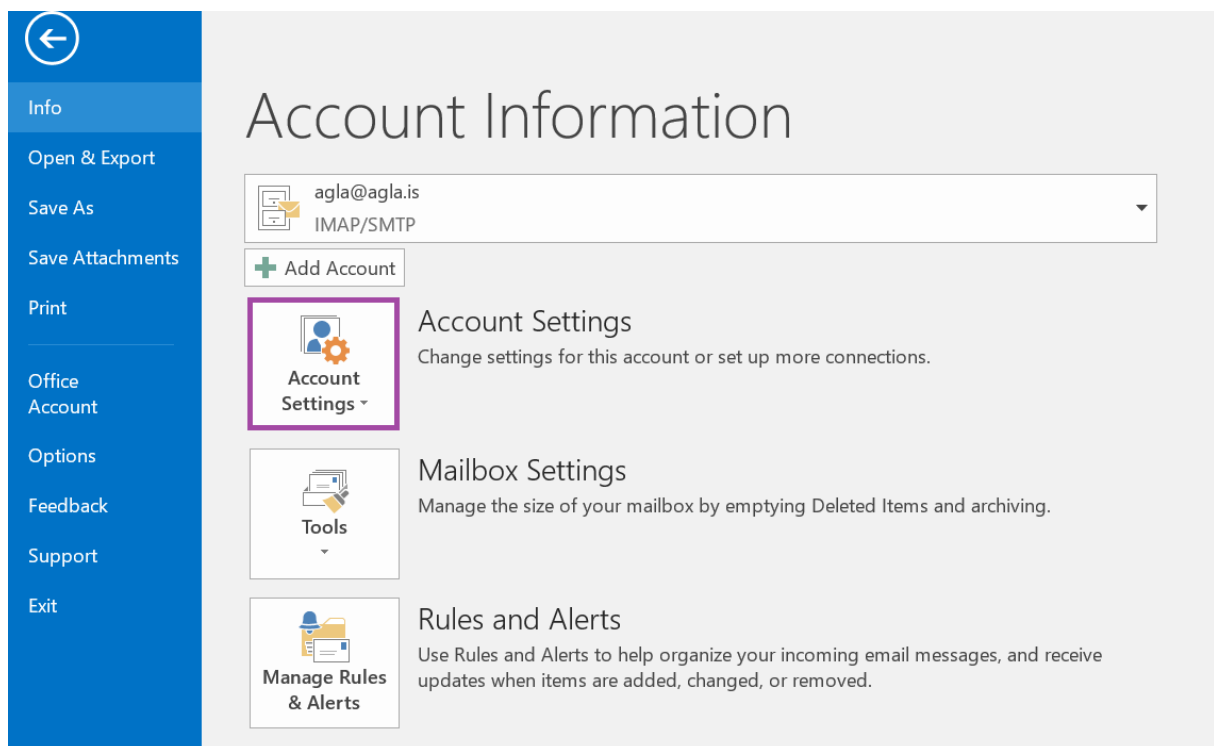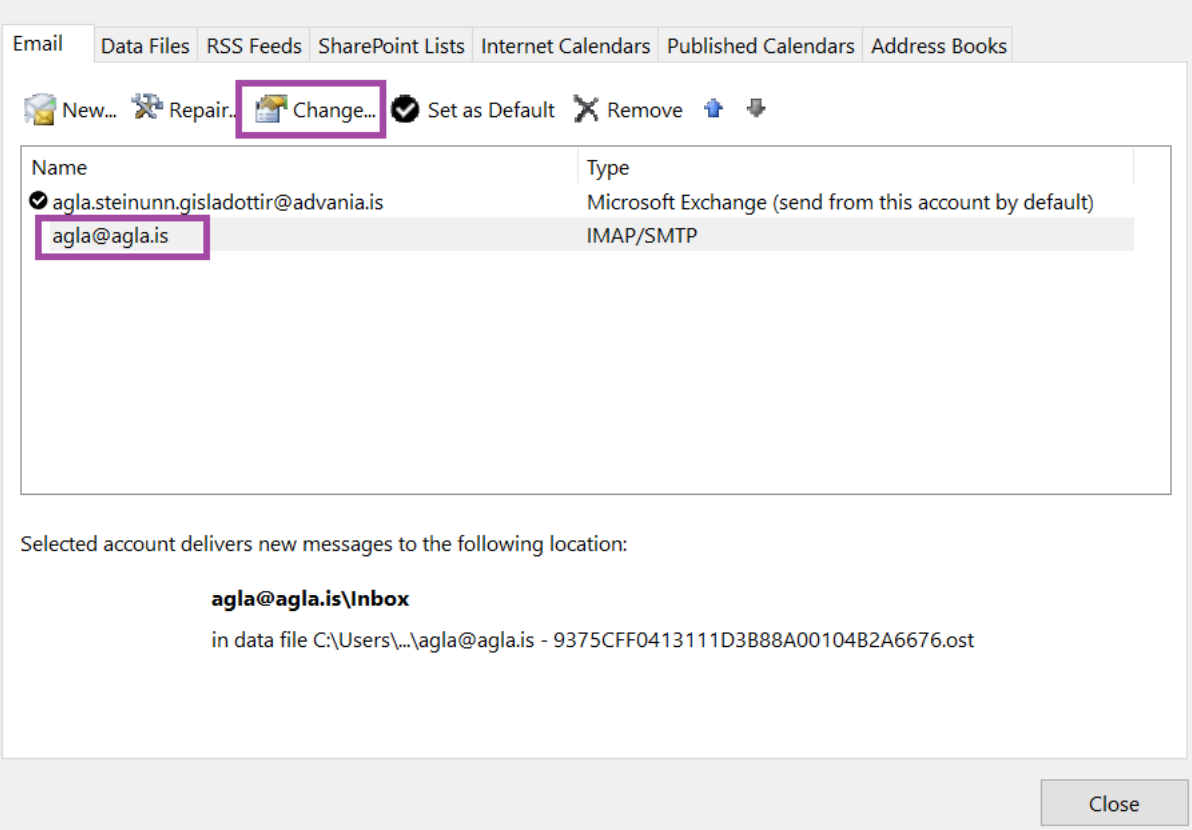

- Ýtið á *File* flipann

- Undir *Info* er farið inní *Account Settings*

- Hér er netfangið sem á að breyta valið og ýtt á *Change*

Change Account   ✕

POP and IMAP Account Settings
     Enter the mail server settings for your account.

User Information   **Test Account Settings**
Your Name: Agla test   We recommend that you test your account to ensure that the
                                                entries are correct.
Email Address: agla@agla.is

Server Information
Account Type: IMAP   Test Account Settings ...
Incoming mail server: postur.hysing.is   ☑ Automatically test account settings when Next is
Outgoing mail server (SMTP): postur.hysing.is   clicked

Logon Information
User Name: agla@agla.is
Password: *********
                                                Mail to keep offline: All
                  ☑ Remember password

☐ Require logon using Secure Password Authentication (SPA)
                                                                    More Settings ...

                                              < Back   Next >   Cancel

- I*ncomming* og *Outgoing mail server* er breytt í **postur.hysing.is**

Change Account   ✕

POP and IMAP Account Settings
     Enter the mail server settings for your account.

User Information   **Test Account Settings**
Your Name: Agla test   We recommend that you test your account to ensure that the
                                                entries are correct.
Email Address: agla@agla.is

Server Information
Account Type: IMAP   Test Account Settings ...
Incoming mail server: postur.hysing.is   ☑ Automatically test account settings when Next is
Outgoing mail server (SMTP): postur.hysing.is   clicked

Logon Information
User Name: agla@agla.is
Password: *********
                                                Mail to keep offline: All
                  ☑ Remember password

☐ Require logon using Secure Password Authentication (SPA)
                                                                    More Settings ...

                                              < Back   Next >   Cancel

- Næst er farið í *More Settings ..*

- Undir flipanum *Outgoing Server* er hakað í *My outgoing server (SMTP) requires authentication*
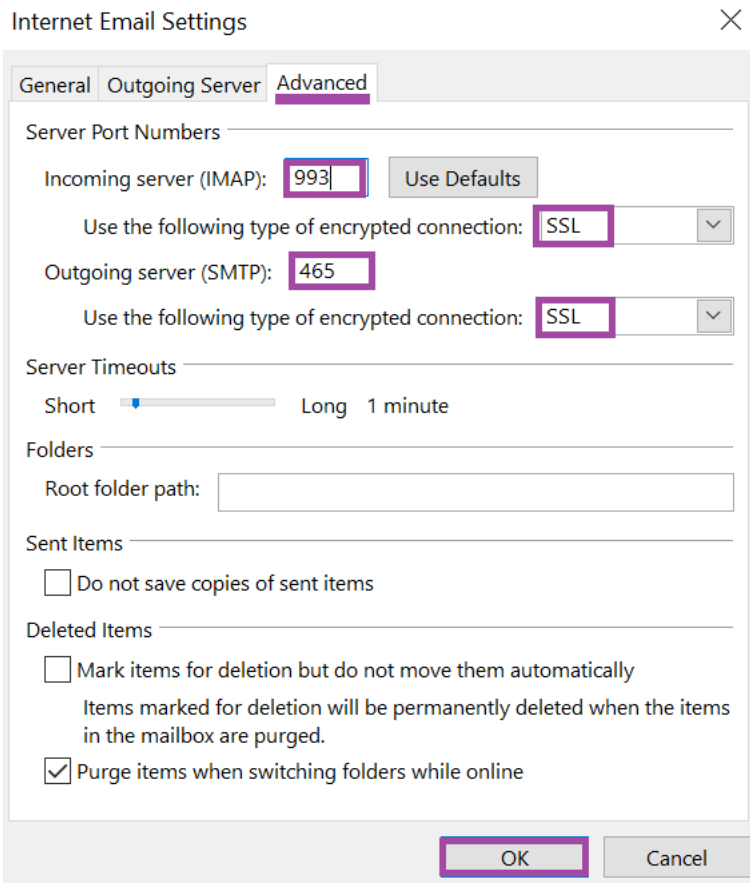
- Næst er farið undir *Advanced* flipann og eftirfarandi breytingar gerðar á *Server Port Numbers*:
  - Incomming server (IMAP) – 993 með SSL
  - Outgoing server (SMTP – 465 með SSL
- Breytingar eru svo vistaðar með því að velja **OK**

- Veljið *Next* til að staðfesta breytingar

- Ef allar breytingar eru réttar ætti næsti gluggi að lýta svona út

Change Account   ✕

You're all set!

We have all the information we need to set up your account.

< Back   Finish